

# **GSGNY Camp Kaufmann**

## **Financial Agreement & Refund Policy**

Your registration is a commitment, as it is claiming limited space in our program. When your reservation is made, GSGNY commits financial resources for staffing and supplies to provide a quality program.

### **Payment Overview**

For Three-Season Events (Day Trips, Troop Camping, and Overnight Themes) registration closes at 4:00 PM the Monday approximately two (2) weeks before the event weekend. All payments are due at the time of registration or no later than two (2) weeks before your event. Cancellations will be honored up to two (2) weeks before your event.

For Summer Sleepaway Camp, all registrations, payments, required forms, or cancellation and refund requests must be submitted three (3) weeks before your Girl Scout's camp session.

For all events, Troops and individuals are responsible for paying the full amount of all fees. No discounts or refunds will be given for campers arriving late, leaving early, or attending only a portion of the program for any reason.

All events are rain or shine, and refunds will not be issued due to inclement weather; events will only be canceled in the case of extreme or dangerous weather conditions.

### **Cancellations and Refund Requests**

Cancellation and refund requests will include all previously made payments, excluding any required deposits. Requests made after the cancellation deadlines indicated above will NOT be honored. However, we will review any request for a refund due to medical circumstances that are substantiated with appropriate documentation from a doctor.

Requests for balance transfers (not including the non-refundable deposit) from one booking to another must be made in writing via email no later than two (2) weeks before the event to be considered. Transfers must be used on a camp event by October of the same year, or a refund will be issued. You will be notified if your request is approved via email.

### **Financial Aid**

Financial Aid is available via request. For Three-Season Events (Day Trips, Troop Camping, and Overnight Themes), financial aid is requested in writing by sending an email to [campkaufmann@girlscoutsnyc.org](mailto:campkaufmann@girlscoutsnyc.org). Once approved, you will be notified of your updated balance and must log in to your CampBrain account to complete your final payment.

For Summer Sleepaway Camp, financial aid (FA) is requested via a Financial Aid Application that uses a weighted scale to calculate the percentage of FA for which the registrant qualifies (minus the required \$50 deposit). FA is given on a sliding scale basis until our financial aid funds are exhausted. To increase the likelihood that we will have financial aid funds for your Girl Scout, please complete the FA application at your earliest convenience. The recommended submission deadline is May 15th. Any financial aid applications received after 4 weeks prior to your Girl Scout's first session will not be processed. Once approved, you will be notified of your FA package and updated balance. You must then log in to your account and complete the final payment of any remaining balance. Please note that FA awards are not transferable and are not redeemable for monetary value.