Special Delivery Reward Items

This year your troop has the opportunity to earn rewards for your Girl Scouts and Troop Leader just for combining troops together for your delivery, or by participating in a Drive-Thru event.

When **4 or more** troops are linked to a delivery site

***OR***

When **any troop** participates in a Drive-Thru event...

<table>
<thead>
<tr>
<th>1 Samoas Charm Dangler</th>
<th>1 “You’re Super Sweet” Samoas Tote</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Samoas Charm Dangler" /></td>
<td><img src="image2.png" alt="“You’re Super Sweet” Samoas Tote" /></td>
</tr>
</tbody>
</table>

**For Each Girl Selling Cookies**
(Sold At Least 1 Box in eBudde)

**For Each Troop Linked**
(4 Troops Linked To A Delivery Site = 4 Totes)

- All items will be sent to Service Unit Cookie Manager for distribution.
- Troop eligibility for these rewards will be determined by Product Sales Staff.
- Delivery must take place with details as submitted through electronic delivery forms for troops to be eligible for these rewards. Any changes that decrease number of troops linked to a delivery site, or prevent delivery from taking place, will make troops ineligible for these rewards.
Annually our delivery agents make about 500 cookie deliveries. Troop cookie deliveries take place over the course of several weeks in February and March. GSGNY is one of the few Girl Scout Councils in the country that still offers home delivery to troops.

### Submission Deadline

Wednesday, January 28, 2015 by 11:59 PM

- Your troop MUST submit your delivery information through one of our online electronic forms by this date to be eligible for a delivery.

### Delivery Requirements

- **60 Case Order Minimum:** Any delivery site must receive at least 60 cases. To receive your own delivery, your troop cookie order must total at least 60 cases. 60 case order does NOT include "Operation Cookie" or Digital Cookie boxes because they are not delivered to your troop.
- **Submission Deadline:** All delivery information MUST be submitted by the deadline of WEDNESDAY, JANUARY 28TH, 2015.
- Delivery locations **must be within the five boroughs** of New York City.
- **Submit Through Our Website:** Delivery information must be submitted through the electronic forms available at [www.girlscoutsnyc.org](http://www.girlscoutsnyc.org).

### Delivery Options

Troops have three available options for receiving their troop cookie order:

1. **SINGLE TROOP DELIVERY:** You are a single Girl Scout troop that has met the 60 case delivery minimum and wants to receive your own delivery.
2. **MULTIPLE TROOP DELIVERY:** You are combining your delivery with another/several other troops to meet the 60 case delivery minimum.
3. **STATEN ISLAND DRIVE-THRU:** See next page for additional information. Troops that do not designate a delivery location will be routed to a local **Delivery Hub** for pick up. They will be assigned a day and time to pick up the troop cookie order. Troops will need to adhere to the requirements set by that **Delivery Hub** location.
## Delivery

**Date:** Saturday, February 21, 2015  
**Description:** Choose this delivery option by filling out the appropriate form at [www.girlscoutsnyc.org](http://www.girlscoutsnyc.org). You will receive an assigned pick-up time from the Council office. You will use your own car(s) to pick up your entire troop cookie order.  
**Location:** To Be Announced  
**Time Assignments:** Troops will be ASSIGNED a pick-up time by Council about 1 week before the event. Your troop must be prepared to pick up your cookies any time between 8:00 AM – 6:00 PM. **Due to the popularity of this event, time of day requests (morning, afternoon, etc.) cannot be accommodated.** No case minimum necessary.

## Troop Delivery Responsibilities

- **Delivery Period:** All deliveries must take place during the scheduled delivery period of February 23, 2015 – March 14, 2015.

- **Day and Time Requests:** Troops can request specific delivery dates when they submit delivery information through the online form at [www.girlscoutsnyc.org](http://www.girlscoutsnyc.org). Requested delivery dates and times cannot be guaranteed, but the delivery agent will try their best to accommodate your request. Whether or not your request is met, the delivery agent will contact you to schedule a mutually beneficial time for delivery during our pre-set delivery period. No Sunday deliveries.

- **Troop Representative:** A representative from your troop should be present for delivery of cookies. Your troop is responsible for the accurate counting and acceptance of cookies.

- **Delivery Discrepancies:** Any discrepancies with your troop cookie delivery **MUST BE NOTED ON THE DELIVERY TICKET.** Signed delivery tickets are an acknowledgement by the troop that your order has been fully counted and...
received. GSGNY and/or the delivery agent are not responsible for any case discrepancies that are not reflected on the signed delivery ticket.

- **Case Quality:** Do not accept cases that appear to be crushed or damaged. Reflect any cases you do not accept on your signed delivery ticket.

- **Safe Storage:** Store your cookies in a safe, clean place. GSGNY is not responsible for any cookies damaged or lost after cookies have been delivered and accepted by your troop.

### Delivery Agent Responsibilities

- **Your Troop Will Be Contacted:** Your delivery agent will contact your troop by phone or email before your delivery is scheduled to take place. They will use the information that was submitted by your troop through the electronic delivery forms at [www.girlscoutsny.org](http://www.girlscoutsny.org).

- **Your Entire Order Will Be Delivered:** Your delivery agent will arrive with all the cookies needed to fulfill the troop cookie order placed by your troop in eBudde. If the agent does not have all the cookies needed to complete your order, they will arrange a new delivery date and time for the remainder of your order. Remember to reflect any cases that were not delivered on your delivery ticket before signing.

- **You Will Receive A Delivery Window:** Your delivery agent will provide a window of time estimating their arrival on the date the delivery will take place. If for any reason the delivery agent is unable to arrive on the scheduled day or delivery window, someone will contact your troop to reschedule your delivery.

- **Courtesy and Respect:** Your delivery agent will be courteous and respectful. We expect our troops to be courteous and respectful to our delivery agents. If your experience does not meet these expectations, please contact the Product Sales Department at GSGNY.